

EXERCISE 17-1 Appropriate Language

Edit the following sentences to eliminate jargon, pretentious or flowery language, euphemisms, and doublespeak. You may need to make substantial changes in some sentences. Example:

After two weeks in the legal department, Sue has ~~worked into~~^{mastered} the routine^{office} of the office, and her ~~functional and self-management skills have~~^{performance has} exceeded all expectations.

- a. In my youth, my family was under the constraints of difficult material circumstances.
 - b. In order that I may increase my expertise in the area of delivery of services to clients, I feel that participation in this conference will be beneficial.
 - c. Have you ever been accused of flagellating a deceased equine?
 - d. Health educators facilitate lifestyle changes in their recipients of service.
 - e. Passengers should endeavor to finalize the customs declaration form prior to exiting the aircraft.
1. We learned that the mayor had been engaging in a creative transfer of city employees' pension funds.
 2. As I approached the edifice of confinement where my brother was incarcerated, several inmates loudly vocalized a number of lewd remarks.
 3. The nurse announced that there had been a negative patient-care outcome due to a therapeutic misadventure on the part of the surgeon.
 4. Dan's early work hours leave him free to utilize afternoons for errands and for helping the children with their homework.
 5. The bottom line is that the company is experiencing a negative cash flow.