

## ***Cycles of sentence-level revision***

### **STRENGTHENING SENTENCES**

Look for opportunities

- to use more active verbs
- to prune excess words

### **CLARIFYING SENTENCES**

Look for opportunities

- to balance parallel ideas
- to supply missing words
- to untangle mixed constructions
- to repair misplaced or dangling modifiers
- to eliminate distracting shifts

### **INTRODUCING VARIETY**

Look for opportunities

- to combine choppy sentences
- to break up long sentences
- to vary sentence openings

### **REFINING THE STYLE**

Look for opportunities

- to choose language more appropriate for the subject and audience
- to choose more exact words